

CSCE Meeting Minutes

Tuesday, May 14, 2019
7:00-8:00 pm
Via ZOOM

1. Welcome & Prayer

Gord Van Vliet, Board Chair

- The AGM has been postponed until the fall.
- Introductions of panelists: Gord Van Vliet, Board Chair; Ken DeWyn, Executive Director; Steven Kroeker, Board Treasurer; Jadan Barthel, Secondary Principal; Mike Thiesen, Elementary Principal

2. House Keeping

Ken DeWyn, Executive Director

- REMINDER: Participants asked to remain “muted” during course of presentation. Will open up for Q&A
- NOTICE: This session is being recorded as we are unable to accommodate all participants.

3. Perspective

- Acknowledging Change:
 - Grief
 - We have all experienced loss - opportunities, change of plans, jobs
 - Unable to share as we used to, e.g. Fine Arts Night is now virtual
 - It is important and necessary we take time to grieve
 - We have each other as community; we are resilient
 - We work through changes and continue to learn
 - Signs of care: Board and staff currently calling homes to check in and to share in concerns; encouraging the community
 - Gratitude
 - Thank you to our partners, teachers and parents
 - These are challenging times, but rewarding
 - Trust
 - Trust is our greatest asset
 - We are trusting as a community
 - God is good to us; demonstrates faithfulness, builds trust
 - We are here together for a purpose
 - Let us build upon this trust

4. Budget 2020-2021

Steven Kroeker, Treasurer

- Priorities for the coming year:
 - Sustain program strength
 - Support families generously (assistance)
 - Scale the operation to essential needs
 - Safeguard assets and infrastructure
 - Serve our mission with prudence, stewardship, and eye to advance

- Revenues & Assumptions are based on student number (880 PreK-12), no increase fees, double previous program assistance.
- Approved Budget of \$3.7 million
- Cash Flow
 - Capital Projects:
 - Replace west portion of HS roof
 - Replace fire alarm
 - Improvements, lighting upgrade
 - Mortgage Principal Repayment from 168K/pa to 50K/pa
 - Cash Flow surplus flexibility

5. Going Forward

Ken DeWyn, Executive Director

- Sanitation addressed
- Budget for “actual operation” at this time is unknown; to be determined
- Flexibility needed to address possible scenarios
- Priorities
 - Christian program
 - Strong academics
 - Assistance to families, support retention
 - Scalable operations
 - Sustain infrastructure
 - Grow capacity to serve
 - Secondary Expansion Plan
 - Originally anticipated multi-phase project starting 2021
 - Strategic Planning Committee to revise phase options
 - Focus on most urgent needs of secondary
 - Likely more phases, longer time period - to be determined
 - Continue to ask how is learning changing?
- Flexibility
 - Plan for adaptation
 - Develop options
 - Highly responsive to parents’ and students’ needs, and system changes
- Innovation
 - Develop technical competencies
 - Foster creativity
 - Willingness to explore – mindset

6. Q & A/Comments

Mike Thiessen, Elementary Principal
Jadan Barthel, Secondary Principal
Ken DeWyn, Executive Director
Gord Van Vliet, Board Chair

- When is the last of school?
 - June 19 for Elementary; June 22 for Secondary
- No clear direction for the province for schools – what are possible scenarios?
 - Varying degrees of comfort for students returning to school
 - Home-based learning will be available where parents commit to a term
 - Planned term blocks
- How will physical distancing work?

- We cannot bring all students back at the same time
- Staggered attendance may be an option. (E.g. M/W groups & T/TH group with Fridays as a follow up day/digital learning at home days)
- Parents to be surveyed regarding attendance preferences
- Possibly stagger recess and lunch breaks
- What is the Chromebook situation – exchange, return, next year?
 - In planning. To be announced.
- What about Diploma & Provincial exams?
 - We are adhering to policies as set by AB Education
- HS Core System
 - 2 cores at a time to be taken
 - Need feedback for systems
 - Accommodate comfort levels
- What about our year end Celebrations?
 - There will be celebrations held for K, Gr6, Gr9 and Gr12
 - Details announced as made available.
- How is the transition from Gr6 to Gr7 being handled?
 - Dayle Vienneau (MS Principal) has set up modules of incremental steps
 - Will use virtual links to MS.
- Other general questions about impact on operations Fall 2020
 - Elementary teacher experienced with home based learning may be assigned to students of families that want to remain at home.
 - Hybrid instruction is likely – some at school, some at home.
 - Preschool plans to resume. Current enrolment is 42 of 46 spots filled.
 - Transportation will be affected; details later this summer.
- Check out the link to *Celebration of Learning* on the CCS website.
- Costs relative to Program fees will continue to be monitored. Fees are necessary to sustain operations. The facilities and faith program are funded by the Society and we are all part of the Society. Classrooms and offices are still used daily by Society and teaching staff. If we do not collect fees, we are unable to provide the program of studies, including our Christian perspective and content. Our goal is not to increase fees but to keep them affordable and in line with actual costs.
- There is a lot of support for families. Please check the CCS website for email contacts.

7. Closing & Prayer

Ken DeWyn, Executive Director