

Welcoming Nominations for the CSCE Board

Members of the Calgary Society for Christian Education (CSCE),

It is a privilege to serve as a member of the Board of Directors. We are glad to provide oversight in the process of discerning Calgary Christian School's trajectory into the future. We realize, however, that we are but temporary custodians of the school's mission and vision; eventually there comes a time for others to take on the mantle of governance, and that means considering responsible and committed stakeholders who can serve our school community as directors.

Would you prayerfully consider serving as a Director? Or, do you know of someone in our CCS community well-suited to the task? We're looking forward to hearing your suggestions for these important roles.

We are now actively gathering nominations to replace directors who have faithfully served their terms. In assessing our Board's needs going forward, we have identified skills and experience that would complement the balance of directors. Specifically, we seek candidates who may have marketing, financial/accounting, building/construction, legal, HR, education or project management experience. Diversity, including culture, gender, and age of children are also considerations to balance representation. Please also note that while candidates need to be members of the CSCE, they do not need to be parents of current CCS students.

The Process:

1. The Board will collect nominations of Society members willing to serve a three (3) year Board term. In order to properly review candidates, **nominations should be received before Monday, February 28, 2022.**
2. The Board Nominating Committee will review the nominations. This includes a verification of their Society Membership, and a personal meeting to assess each person's willingness and ability to serve. During these interviews, we also spend time sharing expectations of directors including time commitments.
3. Once initial nominees have been vetted, the Board will determine which of them to present as candidates to Society members for consideration.
4. The Board will make its best efforts to present the Society with a number of names required to fill anticipated vacancies. The Society will be provided with candidate biographies well before the vote as part of the consideration process.
5. **The vote will take place during our Annual General Meeting in the Spring.** Only members in attendance may vote. We encourage all members to attend.

In an effort to encourage more nominations, names of potential candidates can be submitted directly to the Nominating Committee without consulting the nominee. The committee will follow up directly with each name presented to determine their interest and abilities as a director.

Please submit your nominations to the committee via email (board@calgarychristianschool.com).

Thank you for your thoughtful consideration of this important role at CCS!

For the Board,
Ken Siemens
Chair

FAQ's

What is the purpose of the CSCE Board of Directors?

As a legally incorporated, not for profit, charitable organization registered in Alberta, the [Calgary Society for Christian Education \(CSCE\)](#) has very specific duties it must fulfill. These include overseeing its own activities and those of its members according to its bylaws, and providing effective policies for the management of the CSCE's staff who provide the school's financial, administrative, and facility operating needs. At its heart, the Board is responsible for the long term well-being of the organization and its ability to fulfill its mission in Christian education.

What are the responsibilities of the Board?

As part of a "governance board", Directors are not directly involved in daily operating decisions, but rather provides oversight of Calgary Christian School's mission through Strategic Planning, Financial Oversight, and Policy Development and Enforcement. The Board also ensures the continuity of governance through succession planning and the election of new directors.

The Board hires an Executive Director to conduct the business of the CSCE (the Society) and to be directly responsible for the day to day operations, programs, and activities of Calgary Christian School. All CSCE staff report directly to the Executive Director, who, in turn, reports to the Board. The Executive Director works with the Principals on each campus to ensure the effective delivery of CCS's faith-based programming.

What are the duties of a Director?

A Director is elected to serve one term of 3 years. Occasionally, a Director may be affirmed to serve one additional year based on the needs of the Board. Directors participate in at least one Committee each year, and in regularly scheduled, monthly meetings of the full Board. The Board tends to adjourn for July and August.

On average, anywhere from 4 – 8 hours are required of a Director each month. More hours may be necessary in the event the Director serves on more than one Committee or Task Force. As part of their committee duties, Directors may be asked to conduct additional research, participate in events, conduct interviews, or present information to the Board or Society members. In many cases, Directors assume more responsibility over time, serving as Committee chairs or as an Officer (E.g., chair, vice chair, treasurer, and secretary).

Who may serve as a Director?

Any member of the Society who is in "good standing" may be nominated as a director. Directors should be familiar with the vision, mission, and values of the organization, as well as be willing to serve as a trustee of the Society's assets, policies, and programs.

The needs of the Board may vary from time to time, so the vetting process may take into consideration things like professional skills, experience, and diversity. In the end, elections serve to effectively equip the Board to govern the organization well and advance its mission.